

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON**

RESOLUTION

NO. 2017-_____

Resolution to Authorize Allocation of Kittitas County General and Grant Funds for Consulting Services from CREA Affiliates, LLC for Land Use Planning and Regulation Review Services

WHEREAS: The County is required to update its existing Comprehensive Plan by June 30, 2017 according to State Administrative Code; and

WHEREAS: The County provided within its 2017 budget an amount from the General Fund to update the Comprehensive Plan and its Critical Areas Ordinance (CAO) to meet this requirement; and

WHEREAS: The State Department of Commerce awarded the County a \$48,000 grant to aid in the completion of the Plan and update of its implementing regulations to meet State law; and

WHEREAS: The County on December 16, 2016 issued a Request for Proposal (RFP) and Request for Qualifications (RFQ) and has reviewed and interviewed within the month of February 2017 consultants that responded to the RFP; and

WHEREAS: After interviewing the applicant consultants, the Community Services Department Director and the Planning Official has chosen the firm CREA Affiliates, LLC to provide aid in the completion of the Comprehensive Plan and update of the implementing regulations; and .

WHEREAS: A Scope of Work and estimated cost of such work has been supplied to the County by CREA which has been reviewed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in the best interest of the public, does hereby approve a Professional Services Agreement with CREA Affiliates, LLC for planning services as outlined in the attachment .

DATED this ____ day of _____, 2017 at Ellensburg, Washington.

**BOARD OF COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON**

Paul Jewell, Chair

Laura Osiadacz, Vice-Chair

Obie O'Brien, Commissioner

Attest

Julie Kjorsvik, Clerk of the Board

Approved as to Form:

Neil A. Caulkins
Deputy Prosecuting Attorney